

INFORMATIVE REPORT ACCORDING TO THE PARAGRAPH 13, LEGISLATIVE DECREE 30.06.2003, N.196 “ITALY”

The « Code about the protection of personal data», (Legislative Decree 30.06.2003 n. 196) paragraph 13 imposes the obligation to inform the concerned about the main elements of the processing, by specifying them at paragraph 1, letter a/f.

The undersigned company entirely fulfils this obligation and inform you that:

PURPOSES

All data collected and given by the concerned are processed exclusively for duties regarding the economic activity of the company, that is in particular: to insert them in the customer master and in the company information data-base; to process internal statistics; to issue quotations and offers to acquired and/or potential customers; to issue inquiries of offers to real and/or potential suppliers; for the ordinary bookkeeping and V.A.T.; to execute obligations resulting from a contract of which you are a part of or to accomplish, before the contract execution, your particular requests; to meet law obligations, regulation, community rules; customers’ and suppliers’ management, and conduct of the cases.

MODALITY OF THE PROCESSING

Referring to the above mentioned purposes, the processing of the personal data occurs through paper, information and telematic instruments or by other systems of telecommunication in order to grant you the safety and the privacy of the data, so as the full observance of the law. This informative report concerns the following data: the ones directly collected at the concerned (par. 13, par.1); collected at third people (par. 13, par. 4); the ones come from the registries, lists, acts or documents which can be read by anyone (par. 24, p. 1, letter c), within the limits and modalities fixed by the rules about their knowability.

NATURE OF THE DELIVERY AND CONSEQUENCES OF THE REFUSING TO ANSWER

The delivery of the data is at times: compulsory according to the law, regulation, and community rules: in these cases your refusing to answer will generate our impossibility to fulfil the contract; it conditions the possibility to fulfil to the obligations of the contract efficaciously: in these cases your refusing will affect the quality and efficacy of the fulfilment.

COMMUNICATION

Above data:

- can not be spread out;
- can be communicated only to the following categories of subjects: Post office or other companies appointed for the delivery of the correspondence; banks and credit institutes; companies for credit rescue; lawyer’s offices; assurance companies; companies for maintenance/repair of data processing equipments; private offices and/or societies and/or associations of companies and of entrepreneurs who supply us bookkeeping and/or fiscal services; private offices and/or societies and/or entrepreneurs who supply us consulting services regarding our activity, etc;
- can be shown to: the entrusted people for services supply; the bookkeepers and the invoicing clerks; the workers of goods/services marketing; the agents, the trade agents; other trade auxiliary people; self-employed workers on projects, occasional workers, so as private offices and/or societies and/or entrepreneurs who supply us consulting services regarding our activity.

RIGHTS OF THE INVOLVED PERSON

According to the Paragraph 7 of the Code, besides the information given in this informative report, you have the following rights: **The involved person has to the right to get** the confirmation of the existence or not of the personal data which concern him, even if not recorded yet, and also their announcement in an intelligible form.

The involved person has the right to get the indication :

of the origin of his personal data; of the purposes and modalities of the processing; of the logic which has been followed in case of processing executed by means of electronic instruments; of the identifying essential data of the owner, of the responsible people and of the representative appointed according to the Paragraph 5, p. 2; of the persons or categories of subjects the personal data can be communicated to, or can become acquainted with, as representative appointed in the territory of the State, as responsible people or as entrusted people.

The involved person has the right to get :

The updating, the correction or, when you have interest to, the supplement of the data; the cancellation, the transformation into an anonymous form or the block of the processed data in case of violation of a law, included those for which there's no need to keep them, in relation to the purposes for which the data have been collected or afterwards processed.

The involved person has the right to oppose, entirely or partially, the :

processing of personal data, which concerns him, for legitimate reasons even if pertaining to the purpose of the collection; processing of personal data, which concerns him, in case of delivery of advertising material or of direct sale or carrying out of market researches or commercial communications.

The above rights can be exercised by means of a request addressed to the owner or to one of the responsible people without any formality, even through another entrusted person. To this request it will be given a proper reply without any delay. This request, addressed to the owner **DROMOS s.r.l.**, can be also transmitted by a registered letter, by fax or by e-mail to the following address: info@dromos.com

OWNER OF THE DATA PROCESSING:

DROMOS s.r.l.

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